

Slips & Information

most commonly needed to prepare T1 Income Tax Returns for 2022

- ☐ Name, date of birth and SIN (Social Insurance Number)
- ☐ Mailing address with postal code and telephone number
- ☐ Information about sale of principal residence in 2022
- ☐ All income slips: T4, T4A, T4A(OAS), T4A(P), T4E, T4RIF, T3, T5, T5007, etc.
- ☐ **Information about received financial support related to COVID-19**
- ☐ Individuals with rental income: revenue and expenses for each rented property separately
- ☐ Other income: babysitting, spousal support, tips, casual employment, foreign income, etc.
- ☐ **Form T2200 issued by the employer** and summary of all related employment expenses
- ☐ **Number of days in 2022 worked from home due to Covid-19 for eligible employees**
- ☐ Union dues and licenses
- ☐ All medical receipts from year 2022 and 2021 unused in previous return
- ☐ Transit receipts for seniors (65+)
- ☐ Cost of education (T2202)
- ☐ Interest paid on student loans
- ☐ Cost of teaching supplies of eligible educators
- ☐ Charitable donations receipts from the last 5 years, previously unclaimed
- ☐ Property tax or rent paid last year (amounts, addresses, names of landlords)
- ☐ RRSP contributions (official slips for Income Tax Purposes) and withdrawals (T4RSP)
- ☐ Childcare expenses receipts (for kids ages under 7 max \$8,000, ages from 7 to 16 max \$5,000). Receipts should include names, SINs, and signatures of babysitters
- ☐ Individuals supporting spouses abroad need confirmations of sufficient financial support sent
- ☐ Information about house purchase made in 2022 by first-time buyers and persons eligible for disability amount
- ☐ Home accessibility expenses incurred by a senior or a disabled person
- ☐ Expenses for hotels, cottages and campgrounds in Ontario in 2022. **(NEW)**
- ☐ Void cheque or direct deposit information from the bank
- ☐ All Notices of Assessment or Reassessment received from the CRA last year
- ☐ Copy of last year's tax return if not prepared by mac's tax

Self-employed persons and subcontractors

- ☐ Revenue
- ☐ **Information about received financial support related to COVID-19**
- ☐ Expenses:
 - ☐ purchases for resale, materials
 - ☐ subcontract expenses
 - ☐ supplies, tools
 - ☐ office expenses and supplies
 - ☐ utilities (telephone, internet, etc.)
 - ☐ advertising, promotion (ads, gifts, etc.)
 - ☐ meals and entertainment (restaurants, sport events etc.)
 - ☐ cost of maintaining each vehicle used to earn income (fuel, repairs, insurance, washes, parking, tolls)
 - ☐ copies of purchase or lease agreements of all capital outlays or investments (vehicles, equipment, etc.)
 - ☐ any letters, forms or correspondence from and to CRA and WSIB including GST/HST return form

Attention construction related businesses:

- ☐ Information about your subcontractors (names, BNs or SINs, addresses, and amounts paid during the year are required for the T5018 report)

Should you have any questions please call 416-251-5749.