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Slips & Information

most commonly needed to prepare T1 Income Tax Returns for 2022

- ❑ Name, date of birth and SIN (Social Insurance Number)
- ❑ Mailing address with postal code and telephone number
- ❑ Information about sale of principal residence in 2022
- ❑ All income slips: T4, T4A, T4A(OAS), T4A(P), T4E, T4RIF, T3, T5, T5007, etc.
- ❑ **Information about received financial support related to COVID-19**
- ❑ Individuals with rental income: revenue and expenses for each rented property separately
- ❑ Other income: babysitting, spousal support, tips, casual employment, foreign income, etc.
- ❑ **Form T2200 issued by the employer** and summary of all related employment expenses
- ❑ **Number of days in 2022 worked from home due to Covid-19 for eligible employees**
- ❑ Union dues and licenses
- ❑ All medical receipts from year 2022 and 2021 unused in previous return
- ❑ Transit receipts for seniors (65+)
- ❑ Cost of education (T2202)
- ❑ Interest paid on student loans
- ❑ Cost of teaching supplies of eligible educators
- ❑ Charitable donations receipts from the last 5 years, previously unclaimed
- ❑ Property tax or rent paid last year (amounts, addresses, names of landlords)
- ❑ RRSP contributions (official slips for Income Tax Purposes) and withdrawals (T4RSP)
- ❑ Childcare expenses receipts (for kids ages under 7 max $8,000, ages from 7 to 16 max $5,000). Receipts should include names, SINs, and signatures of babysitters
- ❑ Individuals supporting spouses abroad need confirmations of sufficient financial support sent
- ❑ Information about house purchase made in 2022 by first-time buyers and persons eligible for disability amount
- ❑ Home accessibility expenses incurred by a senior or a disabled person
- ❑ Expenses for hotels, cottages and camping in Ontario in 2022. **(NEW)**
- ❑ Void cheque or direct deposit information from the bank
- ❑ All Notices of Assessment or Reassessment received from the CRA last year
- ❑ Copy of last year's tax return if not prepared by mac's tax

Self-employed persons and subcontractors

- ❑ Revenue
- ❑ **Information about received financial support related to COVID-19**
- ❑ Expenses:
  - ❑ purchases for resale, materials
  - ❑ subcontract expenses
  - ❑ supplies, tools
  - ❑ office expenses and supplies
  - ❑ utilities (telephone, internet, etc.)
  - ❑ advertising, promotion (ads, gifts, etc.)
  - ❑ meals and entertainment (restaurants, sport events etc.)
  - ❑ cost of maintaining each vehicle used to earn income (fuel, repairs, insurance, washes, parking, tolls)
  - ❑ copies of purchase or lease agreements of all capital outlays or investments (vehicles, equipment, etc.)
  - ❑ any letters, forms or correspondence from and to CRA and WSIB including GST/HST return form

Attention construction related businesses:

❑ Information about your subcontractors (names, BNs or SINs, addresses, and amounts paid during the year are required for the T5018 report)

Should you have any questions please call 416-251-5749.

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